

Guidelines for using
“Online Portal”
by
Faysal Funds



One Click
Online Portal

itmindsonline.com/faml/invLogin.xhtml

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Introduction

FAML Online Portal

Faysal Funds has launched a new Online Portal for the ease of its Unit Holders to perform the E- transaction without submitting the manual forms. The Portal allows to FAML Unit holder`s to do the following:

- Make transaction anytime, anywhere at click at one click
- Redeem/Convert upto 100% of your current holding in a day
- View status of Transactions
- View Portfolio summary and Portfolio allocation details
- View Account statements and other reports
- And much more

So log onto <https://www.itmindsonline.com/faml/invLogin.xhtml>

E-Transaction

Account Summary

Portfolio Allocation

Transaction Status

Registration Process

Step 1: Account Confirmation

- To registered online portal send SMS “ONLINE” to 9182
- Unit holder will receive OTP code along with link through registered email address
- To fill the detail of Account Confirmation for further process



Account Confirmation

Email Address *

CNIC / NTN *

Code *

Confirm Account

Step 02: Password Confirmation

- After successful completion of Step 01, Unit holder will input the password.



Account Confirmation

Your Login ID :

Password

Password Again


Submit

Password Policy: Atleast 6 alphabets (1 block and 1 small letter) and atleast 2 numeric digits.

Step 3: Log on to

<https://www.itmindsonline.com/faml/invLogin.xhtml> and click
Signup to Register!"

To enter email address and Password for Login



The login form contains two input fields: the first is labeled 'Login ID' and the second is masked with asterisks. Below the fields is a blue 'Login' button and a link labeled 'Forgot Password'.

Step 4: Pin Code Activity

- After successful completion of Step 03, Unit holder will be received the OTP code to your registered email. address on each activity.



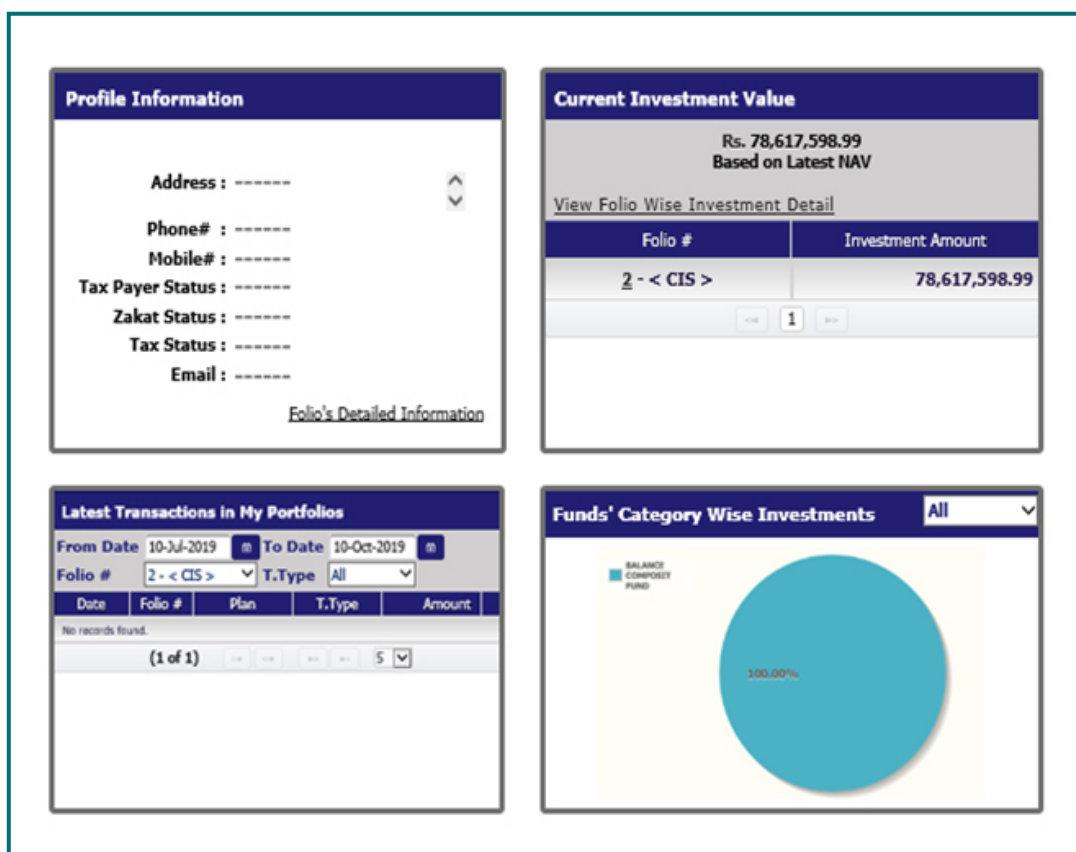
The authentication form features a text input field labeled 'Enter Authentication Code' and a blue 'Submit' button. Below the button, a red 'WARNING!' section states: 'Beware of phishing and malware attacks! Hackers are using lookalike domains and fake email addresses to trick customers into giving up their credentials and personal information. >>>Find out more'.

Introduction to Features of "Online Portal":

1. Home Page:

After log-in, you will be presented with the "Home Page" which has the following windows:

- My Portfolio Summary
- My Portfolio Analytics
- Fund Price
- E- Transaction
- My Portfolio Allocation
- Transaction Status



You can navigate to other areas of the "online Portal" by clicking the Tabs at the top right.



2. My Profile

This page displays the details of your registered profile, as available with FAML Investments, including:

- Basic Information
- Contact Information
- Account Balance Information

User Profile				
My Info		A/c Instructions		
Basic Info		Bank Details		
Folio #	3285 - < CIS >	Mode of Payment (Default)	Cheque	
Title		Bank A/c # (Default)		
Gender	Male	Account Title		
Nationality	Pakistan	Branch Name		
Residential Status	Resident	Branch Code		
Category	Individual	Branch City	Karachi	
CNIC/NICOP #				
NTN	-			
Contact Details		Subscriptions (Send via)		
Address (Mailing)		Account Statement	Email ,Monthly	
Country (Mailing)	Pakistan	Fund Manager Report		
Phone # (Residence)		NAV Announcement		
Mobile #		Alert on transactions	SMS	
Fax #	-	IVR Activation	No	
Email		ATM Activation	No	
Other Details		Investment Details for Folio number 3285 - < CIS >		
Folio Status	Active	Plan	Fund	Investment Amount (Rs.)
JH/Nominee/Authorized Person	Nominee	AIF	AIF	2.79
No. of Nominee(s)	0	AIF	AIF	1,323.67
Zakat Status	Exempted	A/SF	A/SF	1,330.74
Tax Status	Applicable			
Tax Payer Status	Filer			

3. E-Transactions

E-Transaction Page allows you to perform paperless transactions.

Purchase of Units: Unit Holder can invest their investments any time/anywhere whenever he/she wishes.

- Select the “Fund Name” to invest your funds in a specific fund;
- Select the “unit type/ class” and enter “Investment Details” in the relevant field;
- Investment can be made by either transferring the amount via IBFT using any other Bank's online banking system to the respective Fund account or by depositing the cheque directly into Funds' bank account;
- For proof of payment, the following is required to be uploaded in the given space. Receipt of IBFT transfer, OR Copy of Cheque & deposit slip with this transaction. Please note that third party cheque or cash will not be accepted in any case;
- Enter the detail of Investment Type, Deposit Date, Instrument No./Reference No., Bank Name, Branch City and Branch Name in the relevant field;
- Press “CLICK HERE” to choose the fund's bank account in which you desire to invest.
- Press “CLICK HERE” for code generation;
- Enter your 06 Digit Authentication Code (One Time Password);
- Accept the Terms and Conditions & Submit the Application.

Investment Form

Transaction Detail(s)

Scheme Option * ☒ Mutual Fund

Folio # * 6866 - < CIS >

MAHRUKH ASAD

Plan/Fund Name * FAF-G

Unit Type/Class * CLASS B

Investment Detail(s)

Investment Amount * 50000

Investment Proof [+ Browse](#)

File can be upload up to 1 MB (PDF / JPEG / PNG)

IBAN *

Investment Type * Cheque Deposit Date 23-Feb-2021

Instrument No. / Reference No. Bank Name * BOZ

Branch City Branch Name

For Fund Bank Details [Click Here](#)

Authorization Code [CLICK HERE!](#) for Code Generation

I have read and understood the [Term & Conditions](#) and agree to abide by them.

I have read and understood the [Disclosure](#) and agree to abide by them.

Redemption of Units: Unit Holder can redeem their investments any time/anywhere whenever he/she wishes.

Steps to follow:

- Select the “Fund Name” from which you want to redeem your investment;
- Select type of unit.
- The next two fields will show the balance Units / amount in the Fund;
- Select how you wish to define your Redemption request i.e. in terms of Units or Amount;
- Enter the “No. of Units” or “Amount” you would like to redeem;
- Select the mode of payment in which you want to receive the Redemption proceeds/amount;
- Press “CLICK HERE” for code generation;
- Enter your 06 Digit OTP (One Time Password); and
- Accept the Terms and Conditions & Submit the Application.

Redemption

Transaction Detail(s)

Scheme Option * ☒ Mutual Fund ☐ Admin Plan ☐ Voluntary Pension Scheme

Folio # * 2 - < CIS >

AKD SECURITIES (PVT) LTD.

Plan/Fund Name * FSF-G

Unit Type/Class * --Select--

Redemption Detail(s)

Redemption in Terms of ☒ Amount ☐ Units ☐ Percentage

Amount * 0.00 ☐ All

Payment Detail(s)

Payment Mode * Bank Name *

Bank A/c# * Branch Name

City

Authorization Code [CLICK HERE!](#) for Code Generation

I have read and understood the [Term & Conditions](#) and agree to abide by them.

Fund to Fund Transfer: Unit Holder can transfer his/her existing investment from one Fund to another Fund of FAML Investment by using Fund-to-Fund transfer service. Transaction will be performed in Units; however tentative amount will appear based on last available price.

Steps to follow:

- Select the “Fund Name” from which you want to transfer your units/amount;
- Select type of unit;
- The next two fields will show the balance Units / amount held in Fund;
- Select how you wish to define your Conversion request i.e. in terms of Units or Amount;
- Enter the “No. of Units” or “Amount” you would like to transfer;
- Select the “Fund Name” into which you want to transfer your units/amount;
- Press “CLICK HERE” for code generation;
- Enter your 06 Digit OTP (One Time Password); and
- Accept the Terms and Conditions & Submit the Application.

Conversion

Out Detail(s)

Scheme Option * ☒ Mutual Fund ☐ Admin Plan
Folio # * 2 - < CIS >
AKD SECURITIES (PVT) LTD.
From Plan Name * --Select--
From Unit Type/Class * --Select--
Conversion in Terms of ☒ Amount ☐ Units ☐ Percentage
Amount * 0.00 All

In Detail(s)

To Plan Name * --Select--
To Unit Type/Class * --Select--

Authorization Code [CLICK HERE!](#) for Code Generation

☐ I have read and understood the [Term & Conditions](#) and agree to abide by them.

4. Reports

Tab will help you out to access the following Reports:

Account Statement:

You can access your account balance by selecting the period “From Date To Date), “Fund Name” and also fill the required fields.

My Statement

Filter

Folio # * 2 - < CIS >
Statement Type Balance
Plan/Fund Name * ALL
As On Date *
Search
Generate Report

Summary of Investment

Fund Name	Type of Units	Units	Price Date	Unit Price	Investment Value
FSF	CLASS B	786,175.9899	-	-	-
FSF-A	CLASS B	-	-	-	-

Mode of Holding

Fund Name	AMC Electronic		Physical		CDS Book Entry	Total
	Available	Block / Pledge	Available	Block / Pledge		
FSF	786,175.9899	-	-	-	-	786,175.9899

5. E-Transaction Status:

You can view your redemption status by clicking “Redemption Status” and fill the required fields.

E Transaction Status

Folio #

3285 - < CIS >

Transaction Type

Conversion of Units

Scheme Option

All

Requested On

☒ Last Week
 ☐ Last Month
 ☐ Last Year
 ☐ Select Date

From Date

12-Jun-2020

To Date

12-Jun-2020

Search

(1 of 1)

1 < > 10

Serial #	Reference #	Initiation Date & Time	From Plan Name	From Unit Type / Class	To Plan Name	To Unit Type / Class	Conversion Term	Amount/ Units/ P percentage
No records found.								

(1 of 1)

1 < > 10